

MODEL ANSWER

AS-2763

B. A. (Hon's) (Third Semester) Examination, 2013

Library and Information Science

Paper: First

REFERENCE SOURCES AND SERVICES

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Section-A

(Objective Type Questions)

1. Choose the correct answer:

- i. Ready reference service should give within time of.....
Answer: (a) ½ hour
- ii. What is the frequency of INB?
Answer: (b) Monthly
- iii. LISA stands for.....
Answer: (b) Library and Information Science Abstracts
- iv. Encyclopedia of Britannica is published from.....
Answer: (b) Chicago
- v. Who categorized information source into conventional, non-conventional, neo conventional and micro documents?
Answer: (a) Ranganathan
- vi. Indian National Bibliography first published in.....
Answer: (b) 1957
- vii. 'Outline of Knowledge' of Encyclopædia Britannica is.....
Answer: (b) Propædia
- viii. McGraw-Hill is.....
Answer: (d) Encyclopaedia
- ix. Encyclopedia Americana is consisting of.....
Answer: (d) 30 Volumes

- x. Oxford English Dictionary published in

Answer: (c) 1884

Section-B

(Descriptive Type Questions)

2. What are the criterias needs for evaluation INB?

The answer start with what is INB, when it was developed and what is the frequency of publication. And what is the information it is consisting and how the bibliographic description has been made in the INB For the evaluation of the Indian National Bibliography criteria should be mentioned such as.

1. Authority
2. Scope
3. Entries & Items
4. Frequency
5. Special Features
6. Limitations
7. Format etc.

Conclusion

3. What are the criterias needs for evaluation of Oxford English Dictionary?

Historical development of oxford English, recent edition published and in how many volumes, when it was published, this information should be there in introductory part. And for the evaluation OED the has to discuss such as

1. Authority
2. Vocabulary
3. Currency
4. Arrangement
5. Definitions
6. Etymology
7. Spelling
8. Grammatical information
9. Special features and etc

Conclusion

4. What are the criteria needs for evaluation of India: A reference annual?

Introduction

Evaluation Criteria

1. Authority
2. Scope
3. Arrangement
4. Currency
5. Special Feature
6. Drawbacks
7. Format

Conclusion

5. Discuss the types of reference services.

Introduction

Types of reference services

- A) Ready reference services
 - 1. What is ready reference services
 - 2. Why ready reference services
 - 3. How can we provide the ready reference service?
- B) Long range reference service
 - 1. What is long range reference service?
 - 2. Why long range reference service
 - 3. How can we provide the long range reference service?

Conclusion

6. What are the sources required for the reference service in a library?

Introduction:

Sources of reference services such as:

1. **Dictionaries** - Words meaning, Etymology
2. **Encyclopaedias** - Overview of topic/general information
3. **Directories** - Name/Address//People/Organizations
4. **Bio-graphical Sources** - Profile of people
5. **Geographical Sources** - about places/Political and physical conditions of a country/region
6. **Annuals** - Facts/statistics/current events etc.
7. **Handbook and Manuals** – Formula/Tables/How to do it
8. **Bibliographies** – Books and other sources
9. **Indexing and Abstracting** – Periodicals/Articles

Conclusion:

7. What are the criteria's require for collection development of reference sources?

Introduction:

General criteria or guidelines for the collection development of reference sources are

1. Language and linguistics
2. Chronology
3. Geography
4. Treatment of Subject
5. Duplication
6. Physical conditions
7. Digital format
8. Cost
9. Reviews

Conclusion:

8. Elaborate the qualities of a reference librarian.

In the introductory part there should be information about role of reference librarian in dissemination of information, how the reference librarian should initiate the new services to the user community and what are the sources required for the reference service in the library.

The qualities of reference librarians are

1. Subject knowledge
2. Communication skills
3. Organization knowledge
4. Current update knowledge
5. Quality of attraction the user
6. Technical skills

Conclusion: